



Meeting Minutes June 1, 2022

➤ **Members:**

Angela Rodriguez, Elk Grove USD
Carey Buchanan, El Dorado COE
Carla Slowiczek, CAERC/Sacramento COE
Casandra Issaka, Sacramento Public Library
David Rodriguez, Natomas USD
Grace Sauser, Davis Joint USD
Dr. Jamey Nye, Los Rios CCD
Kelly Hunkins, Amador County USD
Kiu Chuong, CAERC/Sacramento COE
Michelle O’Camb, SETA
Patricia Black, CAERC/Sacramento COE
Patricia Oliva, CAERC/Sacramento COE
Renee Collins, Sacramento COE
Richard Judge, San Juan USD
Robert Lemmon, Galt Joint Union HSD
Shirley Skadan-Smith, Alta CA Regional Center
Stephanie Groat, Washington USD
Dr. Sue Gilmore, Sacramento City USD
Tanya Praest, Twin Rivers USD

➤ **Welcome:** Patricia Oliva, CAERC Director

The meeting started at 1:04 pm. Patricia Oliva welcomed members and partners to the meeting. Roll call of members was taken. Ten voting members were present at time of roll call (Amador, Davis, Galt, Los Rios, Natomas, Sacramento City, Sacramento COE, San Juan, Twin Rivers, and Washington). El Dorado COE and Elk Grove arrived after the roll call. Folsom Cordova was unable to attend and submitted their votes electronically. This met the requirements of a quorum as stated in the Governance Plan. With a quorum established, CAERC business proceeded as usual.

Partners Alta CA Regional Center, Sacramento Public Library, and SETA were also present for the meeting.

➤ **Approval of June 1, 2022 Meeting Agenda**

- The agenda for the June 1, 2022 meeting was reviewed.
- On a motion by Sue Gilmore and seconded by Jamey Nye the June 1, 2022 agenda was approved (15 in favor, 0 against). [Folsom Cordova submitted their vote electronically in favor of approving the agenda.]

- **Approval of May 4, 2022 Meeting Minutes**
 - Minutes from the May 4, 2022 Consortium meeting were reviewed.
 - On a motion by Sue Gilmore and seconded by Kelly Hunkins, the May 4, 2022 minutes were approved (15 in favor, 0 against). [Folsom Cordova submitted their vote electronically in favor of approving the minutes.]
 - Approved May 4, 2022 minutes will be posted on the CAERC website at www.caerc.org

- **California Adult Education Program Updates and Deliverables**
 - June 1, 2022 – 20/21 and 21/22 Member expense report due in NOVA (Q3)
 - June 20, 2022 – CAEP 2022-25 Three-year plan due
 - June 30, 2022 – 20/21 and 21/22 Member expense report certified by consortia in NOVA (Q3)
 - June 30, 2022 – End of Q4
 - July 15, 2022 – Student Data due in TOPSPro (Q4) FINAL
 - The CAEP Office is moving the CAEP Quarter 4 student data submission due date (for TOPS Pro users) to July 15, 2022. The original due date was August 1, 2022. Each agency will need to plan accordingly.

- **Select Topics**
 - **Governor’s Budget Proposal – May Revise**
 - The COLA is now 6.56% and CAEP is included in the proposal. Previously the COLA was 5.33%.
 - There is proposed language to include adult education preliminary credential fees for a fee waiver. More details can be found in the budget.
 - AB 1491 continues to make progress on the Senate side. Recently the following edits were made in response to feedback from the field: the carryover trigger limit was increased from 15% to 20%; language was added to ensure that carryover funds always remain within the region and that they cannot go back to the state. It’s also been clarified that a member deemed ineffective as a result of carryover will have their full allocation restored the following year after a carryover issue has been addressed.
 - Grace Sauser informed the group that the Adult Education Counsel was informed this morning by their ACSA legislative representative that more changes are being made and they are looking at striking the entire language of the bill and changing the ed code that governs this funding.
 - In an effort to provide more stability to teachers in Adult Education, AB 2573 removes language from Ed Code that allowed K-12 districts to keep Adult School and ROP teachers who would normally qualify for permanent status in temporary status indefinitely. This bill would not allow this practice to continue in Adult Education and ROP.
 - **CAEP Annual Plan, Budget, and Work Plan**
 - The CAEP Office is moving the due date for the CAEP Annual Plan and Budget and Work Plan for 2022. The annual plan will now be due September 14, 2022. The member budget and work plan will be due October 30, 2022 and certified by the consortium no later than November 30, 2022. The Quarter 1 expense report due dates will remain the same.

CAEP Summit Call for Proposals

- The CAEP Summit 2022 will take place on October 25-28, 2022, on a virtual platform. This year's theme is The Power is Yours! Use Your Plan to Evolve and Re-engage. This year's Summit will center on the implementation of the new CAEP three-year plan, while continuing to reflect on all that we have learned since the global pandemic, and the racial, social, cultural, and economic disruptions we have all experienced.
- The call for proposals is now open and CAEP Summit 2022 attendees want to learn from you. The CAEP Summit 2022 is an opportunity for you to share and discuss innovative and effective promising practices, strategies, and other resources related to technology and distance learning, student support services, transition services, partnerships, equity and cultural responsiveness, data, and accountability, and more. The call for proposals closes Friday, August 19, 2022.
- CAEP has opened the nomination period for the Advancing California Adult Education Program and they are looking for innovative, emerging, and model programs. The deadline to submit a nomination is August 17, 2022. To find more details including the nomination criteria please visit the [California Adult Education website](#).

Member News, Updates, and Challenges

- Robert Lemmon announced that he will be leaving Galt Adult Education as he took a new position within Twin Rivers.
- Kelly Hunkins congratulated the Los Rios Community College District on receiving part of a \$18 million K-16 collaborative grant which their leading with a main focus on dual enrollment. This is a shared grant between Los Rios, USC, and UC.
- Amador will be holding a bus driver training course from June 6-17, 2022. They currently have 10 students enrolled. Four students completed the last course they offered and all 4 students are currently employed with Amador. Harrah's from South Shore is partnering with Amador to train some of their local bus drivers. They are also hoping to start up an HVAC class within the next year.
- Twin Rivers will be holding a para-educator camp Friday, June 10, 2022. They marketed this camp to graduating seniors by going out to high schools and presenting in classrooms and hanging out on the campus quad to provide information. A custodian bootcamp is planned for September and marketing will be geared towards parents at back to school nights.
- Casandra Issaka shared that the Adult New Reader books the library has been working on are coming along. They will be receiving an extension to finish them, but they currently have 57 books done currently. Once they are all finished there will be 106 books.
- Michelle O'Camb shared they are taking recommendations for job center funding extensions to their governing board on June 2, 2022. The job center did receive an increase in their funding levels which allowed them to increase additional funds at some of the better performing locations and allocate additional training dollars to each center. The Franklin Job Center is relocating to a center off Florin Road. The host will be Highlands Charter School. President Biden signed into law the Additional Ukraine Supplemental Appropriations Act which established eligibility for those Ukrainians that have already arrived in the United States. With the passing of this they are now eligible for federal benefits to the same extent as refugees.
- Patricia Oliva shared that Folsom Cordova Adult Education and Los Rios will be hosting a pizza and college information night on June 2, 2022 from 6:30pm to 7:30pm.

➤ **Upcoming Meetings and Events**

- [CASAS Summer Institute](#), June 14-16, 2022, San Diego, CA
- West Ed, [Part I](#) and [II](#): Creating Career Pathways Using the Updated Adult Education to Workforce Dashboard Tool, June 15 & June 28, 12:00pm – 1:30pm
- [CAEP TAP Webinars](#):
 - ✓ [Adult Education Pathways Through Education to Workforce: Building Informed Career Pathways](#), June 9, 2022, 12:00pm – 1:30pm
 - ✓ [Canvas Projection Expansion – Learn about the CDLC and All the Benefits](#), June 21, 2022, 12:00pm – 1:00pm

➤ **Upcoming CAERC Meetings**

- CAERC Director’s Workgroup, Friday, June 17, 2022, 9:00am – 11:00am, Online
- CAERC Business Meeting, Wednesday, August 10, 2022, 1:00pm – 2:00pm, Online
- CAERC Working Meeting, Wednesday, August 10, 2022, 2:00pm – 3:30pm, Online
- CAERC Director’s Workgroup and Budget Meeting #1, Friday, August 12, 2022, 9:00am – 11:00am, Online

➤ **Other Items for Discussion or Distribution**

- There were no items for discussion or distribution.

➤ **Public Comments**

- There were no public comments.

➤ **Adjournment**

- On a motion by Sue Gilmore and seconded by Robert Lemmon, the June 1, 2022 consortium meeting adjourned at 1:56 p.m. (15 in favor, 0 against).